

Application for the Issuance of a Guarantee - Corporate Customers

Recipient: _____

For email dispatch: _____

For postal shipping: _____

IBAN: _____

Date: _____

Name and address of principal: _____

Contact details of person in charge at principal's end:

Name: _____

Phone: _____

Email: _____

I/We ask you to issue or to arrange Issuance/Confirmation of the following guarantee:

1. **Guarantee Class** Surety Surety payable on first demand Guarantee Standby L/C

Risk notice with regard to guarantees payable "on first demand": Guarantees, Standby Letters of Credit and Sureties payable on first demand include special risks. The corresponding risk notice contained in your Conditions for Guarantee Business is known to me/us.

2. **Guarantee Type** (e.g. rental payment guarantee, tender guarantee, advance payment guarantee, performance guarantee, customs guarantee)

Only for customs guarantees Details of the person liable to pay tax or duty	EORI no.: _____ VAT no.: _____	If applic., excise tax or duty no: _____
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3. **Guarantee issuing bank:**
- yourselves towards the Beneficiary (direct) a correspondent bank at your discretion (indirect)
- the following bank (indirect): _____
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- or**
(only applicable to Standby Letters of Credit):
- Issuance by yourselves towards the Beneficiary
- with advice and without adding confirmation or adding confirmation*
- by a correspondent bank at your discretion or
- by the following bank: _____
- * With a confirmation another bank secures the economic and political risk of the issuing bank.

4. **Wording of Guarantee**
- [Standard wording of guarantee-issuing bank](#) customer-specified text (see annex)
- Guarantee language: _____ with reduction clause with cash received clause
- Only for guarantees with cash received clause, especially for advance payment, pre-payment or performance guarantees:
- Cash receipt IBAN: _____ at Commerzbank AG

5. **Applicable Rules** (for foreign guarantees only): none URDG other _____
- Please refer to Nos. 10 and 11 of the Conditions for Guarantee Business. Applicable rules shall apply in addition thereto, unless they are inconsistent with the Conditions for Guarantee Business. If no choice is made and unless agreed otherwise, no rules will apply to govern the guarantee.

6. **Guarantee Amount*** Currency (ISO Code) % of value of offer/contract

Unless otherwise directed below, liability under the guarantee shall be limited to the guarantee amount (=maximum liability amount).

Deviating Regulation:

Liability for guarantee amount plus interest and costs without limitation: Guarantee surcharge** _____ (Amt./ISO)

*) The total of guarantee amount plus any surcharge will be added to our guarantee liability and forms the basis of calculation of guarantee commission.

**) Unless otherwise agreed, the guarantee surcharge is a flat rate of 10% on the guarantee amount. The bank is liable towards the Beneficiary for interest and costs without limitation and therefore has to make payment to the Beneficiary even in excess of the guarantee surcharge. In this case, the bank is entitled to debit the full amount to the Principal, i.e. even in excess of the guarantee surcharge.

7. **Guarantee Expiry:** unlimited date of expiry _____

8. **Reference of:** mine/ours _____ Beneficiary: _____



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Guarantee Type: _____, Guarantee Amount: _____, Guarantee Expiry: _____,
my/our reference: _____, IBAN: _____

9. Exact Description of Principal Liability from the underlying business/transaction

(Object of delivery in the same language as used in the offer/contract etc./if known: expected date of delivery):

HS Code(s*): _____

*Only valid for foreign guarantees. For multiple HS Codes, please separate with semicolon.

_____ from: _____

Commerzbank AG reserves the right to request further documents relating to the underlying transaction.

10. Beneficiary: _____

(no P.O. box address)

11. Original of Guarantee by guarantee-issuing bank or **advising note** by advising bank to be delivered by

- simple mail dispatch SWIFT* SWIFT-Code: _____ courier _____ (contact person)
to me/us service* _____ (phone number)
 beneficiary _____ (contact person) *may cause additional costs
 third party _____

12. Debit my/our IBAN _____ at Commerzbank AG with your expenditures, guarantee commission and other charges.

Unless agreed otherwise, commission is payable annually in advance.

13. I am /We are acting for my/our own economic interest and not upon request of a third party.

I/We am (are) acting upon request of a third party.

↳ The third party mentioned is a majority owned subsidiary (> 50 % share)

Consequently, please issue the guarantee for the economic interest of (no P.O. box address):

Name _____
Street, number _____
Postal code, city, country _____

Duty of the account holder to cooperate pursuant to the German Money-Laundering Act:

The account holder/principal is obliged to immediately notify Commerzbank AG of any changes that occur in the course of the business relationship with regard to the information about personal details of the account holder/principal or the beneficial owner(s) to be determined in accordance with the Anti-Money Laundering Act (§ 11 Abs. 6 GwG).

14. Other

This application is subject to your [Conditions for Guarantee Business](#) and also to your [General Business Conditions](#), which may be inspected at any branch of the bank and will be sent on request. Several signatories are liable as joint and several debtors.

Stamp and signature(s) of principal

Stamp and signature(s) of principal

Name in plain text

Name in plain text



Bank internal processing notes for „Application for the Issuance of a Guarantee“

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from _____ ,

Guarantee Type: _____ Guarantee Amount: _____ Guarantee Expiry: _____ ,

my/our reference: _____ IBAN: _____

For internal use by the bank

Guarantee commission p. a.: _____ %

Minimum commission amount: _____ EUR p. a.

Issuance fee: _____ EUR

Amendment fee: _____ EUR

_____ : _____ EUR

Approval of waiver/partial waiver

Date: _____ Signature of the responsible decision-maker: _____

"Application for Issuance of a Guarantee" at hand has been properly approved within the credit line:

Date: _____ Signature of the responsible decision-maker: _____

Signature verification

Signature(s) of the principal verified (from page 2):

(Signature of bank employee)